



SOUTH PARK ELEMENTARY CENTER PTO
 2001 EAGLE PRIDE LANE
 SOUTH PARK, PA 15129
 412.655.8510



****Please turn in one form for each child so that you can be placed on all relevant volunteer lists****

Volunteer process

SPEC PTO will be revising the volunteer process for the 2023-2024 school year, in order to give as many parents the opportunity to participate as possible. Signing up as a volunteer means that you have the potential to be selected for parties, GLEE events, field trips, etc.

- All interested parents will be added to the grade level volunteer list.
- Volunteers will be randomly selected from the list of eligible parents in each homeroom. ****See eligibility requirements below.****
- If the selected volunteer is unavailable or not interested in a particular volunteer opportunity, they will be put back onto the list and immediately available for random selection on the next event.
- Once a parent has had the opportunity to volunteer, they will be removed from the list until all parents have had an opportunity. If the entire list has volunteered, we will add everyone back and start over.

Eligibility requirements

To be eligible for any volunteer opportunity, you must:

- Join PTO by the end of the membership drive (October 6, 2023)
- Be a PTO member in good standing
- Have all clearances on file at the SPEC office prior to volunteer selection
 (visit https://www.sparksd.org/parents/volunteer_and_clearance_information for clearance requirements)

In addition to the above requirements, to be eligible to volunteer for a field trip, you must:

- Attend at least one PTO General meeting prior to the date of the field trip

For any questions related to the volunteer process, please feel free to contact Elise Foley at elisemariefoley@yahoo.com

(detach here)

SPEC GRADE LEVEL VOLUNTEER SIGN-UP FORM

Student Name(s): (include both if twins in the same classroom)	
Grade Level:	
Homeroom Teacher:	
Parent Volunteer Name(s): (include both if multiple parents meet the requirements and would like to be added to the list)	
Email Address:	
Phone Number:	